

Reimbursement Checklist

WATA Reimbursement Committee

The WATA Reimbursement Committee has developed a checklist by which Licensed Athletic Trainers can begin pathways towards achieving athletic training reimbursement. The following must be considered and or in place as the reimbursement process develops in your unique setting/situation.

1. Step one- Attend a Reimbursement Symposium in Wisconsin.
2. Purchase a reimbursement binder for your facility.
3. Understand the Wisconsin Athletic Trainer License.
4. Discuss reimbursement possibilities with supervisors and colleagues.
5. Discuss reimbursement possibilities with management teams.
6. Meet with medical directors and local physicians and educate.
7. Contact insurance companies via template letters and collect data. (Report all data to WATA Reimbursement Committee)
8. Meet with front desk personnel and discuss athletic training reimbursement.
9. Talk to the front desk personnel and make sure computers are in coordination with business office, accounting, and billing.
10. Develop a charge master.
11. Educate billing and accounting personnel regarding athletic training reimbursement.
12. Make sure facility name includes the practice of athletic training.
13. Make appropriate changes to include LAT on MD prescription pads.
14. Educate all MDs at every chance about athletic training and reimbursement possibilities.
15. Meet with dictation personnel and inform them about athletic training.
16. Report all reimbursement success and failure stories to WATA Reimbursement Committee.
17. Avoid "turf battles" with other allied health professions at all costs!
18. Work together and learn from one another.
19. Allow the WATA Reimbursement Committee to develop setting models and descriptions.
20. Be patient!!